

**RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL
(Luke Kalista and Matthew Fricke)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Information Systems Department maintains and supports critical hardware
2 and software systems that assist law enforcement agencies, fire departments, and emergency medical
3 service providers in providing critical care and support services to the citizens of Manitowoc County;
4 and
5

6 WHEREAS, the software systems supporting this environment are in a state of constant
7 change and the Information Systems Department must stay current with these changes through
8 continuing education; and
9

10 WHEREAS, the Information Systems Department recently experienced the departure of Aegis
11 System support staff and has hired replacement support staff, who require appropriate training to
12 support the Aegis System;
13

14 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of Supervisors
15 authorizes Aegis Administrators Luke Kalista and Matthew Fricke to attend the 5-day Aegis MSP
16 Training Boot Camp from July 11 - 15, 2011 in Troy, Michigan.

Dated this 21st day of June 2011.

Respectfully submitted by the
Finance Committee

Mary Muench, Chair

FISCAL IMPACT: Travel and conference costs, not to exceed \$ 8,500, are included in the approved Information Systems budget.

Training: \$ 5,600
Hotel: \$ 1,500
Meals: \$ 785
Travel: \$ 195

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION APPROVING CHANGE IN PAST PRACTICE REGARDING
HEALTH INSURANCE COVERAGE UPON SEPARATION OF EMPLOYMENT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, it was Manitowoc County's practice prior to 1999 to deduct an employee's health
2 insurance premium contribution from the second paycheck of the month to pay for the next month's
3 coverage; and
4

5 WHEREAS, this created a practice under which the county provided health insurance coverage
6 for an employee at the active employee rate during the first month following the employee's
7 separation from employment if the employee received a second paycheck in the last month that he
8 or she worked; and
9

10 WHEREAS, the method of deducting employee health insurance premium contributions was
11 changed in 1999 so that the deducted premiums were used to pay for the current month's coverage;
12 and
13

14 WHEREAS, Manitowoc County has been required under the terms of its existing collective
15 bargaining agreements to continue the past practice of providing health insurance coverage at the
16 active employee cost for the month following an employee's separation from employment; and
17

18 WHEREAS, providing an additional month of health insurance upon separation from
19 employment currently costs \$627.84 for each employee with a single plan and \$1609.44 for each
20 employee with a family plan; and
21

22 WHEREAS, Manitowoc County intends to eliminate this past practice, but elimination of the
23 practice is dependent upon the enactment and publication of enabling legislation by the State of
24 Wisconsin;
25

26 NOW, THEREFORE, BE IT RESOLVED that the past practice of providing health insurance
27 at active employee cost for the month following separation from employment is hereby eliminated;
28 and
29

30 BE IT FURTHER RESOLVED that Manitowoc County will provide health insurance at active
31 employee cost to the end of the month in which the separation from employment occurs; and
32

33 BE IT FURTHER RESOLVED that this change in practice is to be implemented as soon as
34 legally possible.

Dated this 21st Day of June 2011.

Respectfully submitted by the
Personnel Committee

Norbert A. Vogt, Chair

FISCAL IMPACT: Based on current rates, this change will save \$627.84 for each employee with a single health insurance plan and \$1609.44 for each employee with a family health insurance plan.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION APPROVING CHANGE IN
COMPENSATORY TIME PRACTICES AND POLICIES**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS

1 WHEREAS, the ability to accrue compensatory time in lieu of overtime pay is regarded as a
2 valuable benefit; and

3
4 WHEREAS, an employee may elect to use compensatory time to take additional time off from
5 work or an employee may elect a payout of accrued compensatory time at any time; and

6
7 WHEREAS, the maximum number of compensatory hours that can be banked varies from
8 bargaining unit to bargaining unit; and

9
10 WHEREAS, establishing a standard maximum number of compensatory time hours that can
11 be banked will simplify payroll administration and reporting; and

12
13 WHEREAS, an employee who elects a payout of compensatory time is paid at the employee's
14 current hourly rate instead of the hourly rate in effect when the compensatory time was earned; and

15
16 WHEREAS, the county's current practice does not provide for an annual payout of
17 compensatory time, and compensatory time carried forward from year to year unnecessarily increases
18 the county's personnel costs; and

19
20 WHEREAS, paying out compensatory time balances at the end of each calendar year will limit
21 the county's liability, reduce personnel costs, and allow for more accurate financial reporting within
22 each fiscal year; and

23
24 WHEREAS, implementation of any changes to the county's compensatory time practices and
25 policies is contingent upon the enactment and publication of enabling legislation by the State of
26 Wisconsin;

27
28 NOW, THEREFORE, BE IT RESOLVED that each employee who is currently eligible to elect
29 compensatory time in lieu of overtime pay will be allowed to continue to do so up to a maximum
30 balance of 50 hours; and

31
32 BE IT FURTHER RESOLVED that each employee who accrues a compensatory time balance
33 will be paid out any balance remaining at the end of each calendar year; and

34
35 BE IT FURTHER RESOLVED that the changes to the maximum number of compensatory
36 time hours that can be banked and the annual payout of unused compensatory time at the end of each
37 calendar year will be implemented as soon as legally possible.

**RESOLUTION AUTHORIZING GRANT APPLICATION
(Carstens Lake Public Access)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Legislature has provided matching grants to assist governmental
2 units in developing park and recreation facilities; and

3
4 WHEREAS, the bathroom facility at the Carstens Lake Public Access is inadequate and is not
5 ADA compliant, and a proposed ADA bathroom facility will improve the public usage of the access;
6 and

7
8 WHEREAS, the estimated project cost is estimated at \$9,260, which will be funded using
9 \$4,630 in State grant funds, with the remaining balance of the project funded through in-kind labor;

10
11 NOW, THEREFORE, BE IT RESOLVED that the Park Supervisor is authorized to apply for
12 and accept a Wisconsin Department of Natural Resources grant of \$4,630 for the construction of an
13 ADA compliant bathroom facility, with the remaining balance of the project to be funded through
14 in-kind labor; and

15
16 BE IT FURTHER RESOLVED that the Park Supervisor is authorized to sign documents and
17 take the actions necessary to undertake, direct, and complete the project authorized in the grant; and

18
19 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
20 rules for the program; will be responsible for updating plans and monitoring ongoing operations; will
21 obtain written approval from the Wisconsin Department of Natural Resources before making
22 changes in the project; and will maintain a record of expenditures; and

23
24 BE IT FURTHER RESOLVED that revenues in the Park budget are amended by the amount
25 of the grant and contributions received, that expenditures in the Park budget are amended by an
26 amount equal to the grant, matching funds, and contributions, and that the Comptroller/Auditor is
27 directed to record such information in the official books of the County as may be required.

Dated this 21st day of June 2011.

Respectfully submitted by the
Planning and Park Commission

Melvin Waack, Chair

**RESOLUTION AUTHORIZING GRANT APPLICATION
(Bullhead Lake Public Access)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Legislature has provided matching grants to assist governmental
2 units in developing park and recreation facilities; and

3
4 WHEREAS, the bathroom facility at the Bullhead Lake Public Access is inadequate and is not
5 ADA compliant, and a proposed ADA bathroom facility will improve the public usage of the access;
6 and

7
8 WHEREAS, the estimated project cost is estimated at \$9,260, which will be funded using
9 \$4,630 in State grant funds, with the remaining balance of the project funded through in-kind labor;

10
11 NOW, THEREFORE, BE IT RESOLVED that the Park Supervisor is authorized to apply for
12 and accept a Wisconsin Department of Natural Resources grant of \$4,630 for the construction of an
13 ADA compliant bathroom facility, with the remaining balance of the project to be funded through
14 in-kind labor; and

15
16 BE IT FURTHER RESOLVED that the Park Supervisor is authorized to sign documents and
17 take the actions necessary to undertake, direct, and complete the project authorized in the grant; and

18
19 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
20 rules for the program; will be responsible for updating plans and monitoring ongoing operations; will
21 obtain written approval from the Wisconsin Department of Natural Resources before making
22 changes in the project; and will maintain a record of expenditures; and

23
24 BE IT FURTHER RESOLVED that revenues in the Park budget are amended by the amount
25 of the grant and contributions received, that expenditures in the Park budget are amended by an
26 amount equal to the grant, matching funds, and contributions, and that the Comptroller/Auditor is
27 directed to record such information in the official books of the County as may be required.

Dated this 21st day of June 2011.

Respectfully submitted by the
Planning and Park Commission

Melvin Waack, Chair

**RESOLUTION AUTHORIZING GRANT APPLICATION
(Wilke Lake Public Access)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Legislature has provided matching grants to assist governmental
2 units in developing park and recreation facilities; and

3
4 WHEREAS, the bathroom facility at the Wilke Lake Public Access is inadequate and is not
5 ADA compliant, and a proposed ADA bathroom facility will improve the public usage of the access;
6 and

7
8 WHEREAS, the estimated project cost is estimated at \$9,260, which will be funded using
9 \$4,630 in State grant funds, with the remaining balance of the project funded through in-kind labor;

10
11 NOW, THEREFORE, BE IT RESOLVED that the Park Supervisor is authorized to apply for
12 and accept a Wisconsin Department of Natural Resources grant of \$4,630 for the construction of an
13 ADA compliant bathroom facility, with the remaining balance of the project to be funded through
14 in-kind labor; and

15
16 BE IT FURTHER RESOLVED that the Park Supervisor is authorized to sign documents and
17 take the actions necessary to undertake, direct, and complete the project authorized in the grant; and

18
19 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
20 rules for the program; will be responsible for updating plans and monitoring ongoing operations; will
21 obtain written approval from the Wisconsin Department of Natural Resources before making
22 changes in the project; and will maintain a record of expenditures; and

23
24 BE IT FURTHER RESOLVED that revenues in the Park budget are amended by the amount
25 of the grant and contributions received, that expenditures in the Park budget are amended by an
26 amount equal to the grant, matching funds, and contributions, and that the Comptroller/Auditor is
27 directed to record such information in the official books of the County as may be required.

Dated this 21st day of June 2011.

Respectfully submitted by the
Planning and Park Commission

Melvin Waack, Chair

**RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL
(Kevin Haese and Curtis Raube)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, we continually look for new ways to address underage drinking and drug use in
2 Manitowoc County and for new tools, research, and technology to use as resources in the effort to
3 enforce underage drinking laws; and
4

5 WHEREAS, the 2011 Office of Juvenile Justice Delinquency Prevention’s 13th National
6 Leadership Conference on Enforcing Underage Drinking Laws will spotlight community solutions
7 to underage drinking and focus on effective planning, preparation, and collaboration in Compliance
8 Check Operations and other programs to detect and deter youth access and consumption of alcohol;
9 and
10

11 WHEREAS, the Northeastern Wisconsin Area Health Education Center will fund 100% of the
12 cost of training, airfare, lodging, and meals associated with the conference;
13

14 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of Supervisors
15 authorizes Sgt. Kevin Haese and Deputy Curtis Raube to attend the Office of Juvenile Justice
16 Delinquency Prevention’s 13th National Leadership Conference on Enforcing Underage Drinking
17 Laws in Orlando, Florida on August 10-12, 2011.

Dated this 21st day of June 2011.

Respectfully submitted by the
Public Safety Committee

Rick Henrickson, Chair

FISCAL IMPACT: No tax levy impact. Northeastern Wisconsin Area Health Education Center will pay all expenses, which are estimated at \$2,000.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____ Date _____
Bob Ziegelbauer, County Executive

**RESOLUTION AMENDING TENTATIVE SUPERVISORY DISTRICT PLAN
(City of Manitowoc and Towns of Manitowoc, Schleswig, and Two Rivers)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Board passed a tentative supervisory district plan at its
2 May 17, 2011 meeting; and

3
4 WHEREAS, the tentative supervisory district plan has been transmitted to the cities, towns,
5 and villages in Manitowoc County and they are in the process of establishing wards based on the
6 boundaries contained in the tentative supervisory district plan; and

7
8 WHEREAS, Wis. Stat. § 59.10(3)(b)1. calls for the county board to solicit suggestions from
9 municipalities concerning the development of an appropriate plan and provides that the proposed
10 plan may be amended; and

11
12 WHEREAS, the county board has stated that it will give due consideration to municipal
13 requests to amend the boundaries in the tentative supervisory district plan; and

14
15 WHEREAS, the City of Manitowoc has requested the following changes in order to reduce
16 the number of ballots required, to create more compact districts, and to save money:

17
18 Census Block ID 550710001004028 be moved from District 3 to District 2

19 Census Block ID 550710001004029 be moved from District 3 to District 2

20 Census Block ID 550710001004035 be moved from District 3 to District 2

21 Census Block ID 550710001004036 be moved from District 3 to District 2

22 Census Block ID 550710001004051 be moved from District 3 to District 2

23 Census Block ID 550710001004070 be moved from District 3 to District 2

24 Census Block ID 550710001004071 be moved from District 3 to District 2

25 Census Block ID 550710004004013 be moved from District 3 to District 2

26 Census Block ID 550710004004014 be moved from District 3 to District 2

27 Census Block ID 550710004004015 be moved from District 3 to District 2

28
29 Census Block ID 550710004004003 be moved from District 2 to District 3

30 Census Block ID 550710004004006 be moved from District 2 to District 3

31 Census Block ID 550710004004007 be moved from District 2 to District 3

32 Census Block ID 550710004004008 be moved from District 2 to District 3

33 Census Block ID 550710004004009 be moved from District 2 to District 3

34 Census Block ID 550710004004010 be moved from District 2 to District 3

35
36 Census Block ID 550710004004001 be moved from District 13 to District 3

37 Census Block ID 550710004004004 be moved from District 13 to District 3

38 Census Block ID 550710008002006 be moved from District 13 to District 3

39
40 Census Block ID 550710001004034 be moved from District 3 to District 8

41 and

42

43 WHEREAS, the Town of Manitowoc has requested that Census Block ID 550710001002024
44 and 550710001002026 be moved from District 25 to District 21 in order to make it easier for voters
45 to know who their supervisor is, reduce the number of different ballots that are required, and save
46 money; and

47

48 WHEREAS, the Town of Two Rivers has requested that Census Block ID 550710054001007,
49 550710054001015, 550710054001016, 550710054001039 be moved from District 25 to District 21
50 in order to make it easier for voters to know who their supervisor is, reduce the number of different
51 ballots that are required, and save money; and

52

53 WHEREAS, the Town of Schleswig has requested that Census Block ID 550710107004029
54 be moved from District 14 to District 13 in order to reduce the number of ballots required, to avoid
55 having to create a separate ballot that would be used by less than 20 persons; and to save money;

56

57 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of Supervisors
58 hereby amends the tentative supervisory district plan as requested by the City of Manitowoc and the
59 Towns of Manitowoc, Two Rivers, and Schleswig; and

60

61 BE IT FURTHER RESOLVED that the County Clerk shall provide a copy of this resolution
62 to the City Clerk for the City of Manitowoc and to the Town Clerk for the Towns of Manitowoc,
63 Two Rivers, and Schleswig.

Dated this 21st Day of June 2011.

Respectfully submitted by the
Special Committee on Number and
Apportionment of County Board
Supervisory Districts

Paul R. Tittl, Chair

FISCAL IMPACT: Indeterminable.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED:

Bob Ziegelbauer, County Executive

Date

RESOLUTION APPROVING TOWN OF NEWTON ZONING ORDINANCE

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has adopted a zoning ordinance under Wis. Stat. § 59.69; and

2

3 WHEREAS, the Town of Newton amended its zoning ordinance on May 11, 2011 in
4 accordance with Wis. Stat. § 60.62; and

5

6 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances are subject to county
7 board approval in counties that have adopted a zoning ordinance under Wis. Stat. § 59.69; and

8

9 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the county
10 board for approval and a copy of the amended zoning ordinance has been provided to each member
11 of the county board for review;

12

13 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of Supervisors
14 approves the amended zoning ordinance that was adopted by the Town Board of the Town of
15 Newton on May 11, 2011.

Dated this 21st day of June 2011.

Respectfully submitted by

Kevin L. Behnke, Supervisor

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Paul R. Tittl, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

