

Executive Committee  
June 14, 2010  
Manitowoc County Administration Building, Conference Room B

Attendance: Chairperson Paul Tittl, Supervisor Kevin Behnke, and Supervisor Biff Hansen.

Also Present: Supervisor Melvin Waack, Supervisor Mary Muench, County Executive Bob Ziegelbauer, Public Works Director Jeff Beyer, Deputy County Clerk Lois Kiel, County Clerk Jamie Aulik, Emily Holman, and Elaine Waack.

Meeting called to order by Chairperson Tittl at 4:30 p.m.

Approval of the April 22, 2010 minutes: There was a motion by Supervisor Behnke, seconded by Supervisor Hansen to approve the minutes. Minutes were approved 3-0.

Report on Triple P and Related Matters: Discussion took place on what the report should entail that will be reported to the county. Chairperson Tittl said that the report will be ready when each committee completes their assigned portion of changes in response to Triple P. The Executive Committee will oversee each committee's policy changes and compile final report to include volunteer policy, personnel portion of policy, and procedures for soliciting request for proposals.

Supervisor Behnke suggested they look at what has been changed with the volunteer policy. Discussion took place on creating procedure for RFP's. Corporation Counsel Rollins stated that significant contracts could be reviewed while repetitive contracts could have a generic procedure could have blanks where information is filled in.

Biff stated it would be insane to go over all contracts. He wondered how they could identify the situations as we previously dealt with and make certain that we review those contracts. Steve suggested that situation could be addressed in the Ethics Code. He is looking at Waukesha's code that demonstrates procedure for "conflict of interest." Discussion followed.

Discussion and action on the Attorney General's opinion and the Economic Development Corporation: Supervisor Behnke said that one of the issues on the minds of the public is job creation. On the same issue, the City of Manitowoc's has one opinion and the County has another opinion and they both reach different conclusions. Having the Attorney General review the issue would not cost the county anything. Corporation Counsel Rollins explained a couple of changes have occurred since he authored his opinion on the matter. Discussion followed. Supervisor Behnke made a motion for Corporation Counsel Rollins to ask the Attorney General's Office what the effect of county participation in the EDC would be, seconded by Supervisor Hansen. The motion passed 3-0.

Discussion and action on an orientation for new county board supervisors:

Supervisor Behnke said that the County Board has had some turnover and it would be important to have some type of training for new supervisors. It was decided that they would announce the orientation at the June County Board meeting and find out what the new supervisors want for the orientation. The orientation was tentatively scheduled for 6 p.m. before the July County Board meeting.

Discussion and action on setting up a system for county leases:

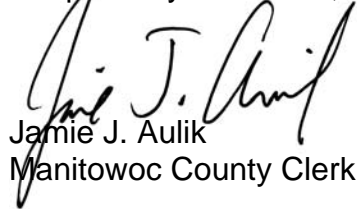
Supervisor Behnke explained that the county has all types of leases and have had all types of problems associated with the administration of them. He wanted more centralization so that they were only handled by a couple of departments and oversight committees. They reviewed a handout from the County Clerk's office which listed the current leases that the county has with other entities.

Supervisor Behnke recommended that outside of airport hangar leases, lease administration should be housed within the Public Works Department with oversight by the Public Works Committee. Supervisor Hansen thought that the Public Works Department was becoming the dumping ground for a lot of miscellaneous items and didn't want it overextended. Discussion followed.

The County Clerk was asked to get the Executive Committee information on which departments administer the various leases and they would review the matter in a month or two.

Supervisor Hansen made a motion to adjourn, seconded by Supervisor Behnke. The motion passed 3-0 and the meeting adjourned at 5:12 p.m.

Respectfully submitted,



Jamie J. Aulik  
Manitowoc County Clerk