

PERSONNEL COMMITTEE

July 12, 2010; 4:00 p.m.

PRESENT: Supervisors Vogt, Rappe, Schmidt, Hansen and Markwardt

ALSO PRESENT: County Board Supervisors Hoffman, Brey and Vogel; Steve Rollins, Corporation Counsel; Bob Ziegelbauer, County Executive; J. Beyer, Public Works Director; Sharon Cornils, Personnel Director; and Diane Schmidt, Personnel Coordinator

The meeting was called to order at 4:00 p.m. All members were present. The minutes from the June 7, 2010 meeting were approved upon a motion by Rappe, seconded by Schmidt and carried unanimously.

The Committee received the following correspondence: notice of disallowance of claim sent to Michael Moore, EAP 2nd quarter report, article from the USA Today regarding domestic travel for medical procedures.

There was no public input.

The Committee reviewed the comparison of fringe benefits local staffing agencies provide to their employees. Jeff Beyer will be sharing this information with the Public Works Committee also.

Sharon Cornils advised the Committee that the Southeast Wisconsin Stock Car Racers organization will provide car parkers for the County fair. Jeff Beyer is working with Steve Rollins to develop a contract between the County and the stock car racers organization.

The taxability of County-issued cellphones was discussed. Under the IRS tax code, the County will need to treat cell phones as a taxable fringe benefit. After considerable discussion, a motion was made by Vogt and seconded by Schmidt to implement the tax change effective September 1, 2010. Motion carried unanimously.

A draft of the revised Ethics Code was distributed to the Committee for their review. Steve Rollins asked that Committee members review the draft and contact him with any comments or suggestions. Any revisions would then be presented to the Committee again at their next meeting at which time they could take action on the proposed Code.

Sharon Cornils advised the Committee that she has had contact with the director of the Manitowoc Library regarding the director's desire to have Sharon assist the library with labor relations services. The City notified the library that they would no longer provide this service. The Personnel Committee is receptive to having Sharon and the Personnel Department providing this assistance. Sharon will be meeting with the Library Board on July 26th to discuss this further and she will report back to the Committee at their August 2nd meeting.

Sharon Cornils discussed the Med Check program with the Committee. Manitowoc Pharmacies and the Medicine Shoppe in Two Rivers would participate in the program which provides employees meeting certain criteria the ability to meet with a pharmacist for 45 minutes to an hour for one on one education regarding their use of medications. This program would operate similar to the SPIN program already in place for County employees. The cost of participate is \$60 for the session. Sharon asked for the Committee's authorization to make the program available to employees as well as retirees, since many of the retirees on our health plan would likely benefit from pharmacy management. A motion was made by Rappe and seconded by Hansen to approve the program for both employees and retirees. Motion carried unanimously.

A motion was made by Hansen, seconded by Vogt and carried unanimously to convene in closed session at 5:10 p.m. pursuant to Wis. Stats. § 19.85(1)(e) and (g) to consider the status of bargaining and pending litigation.

Bob Ziegelbauer discussed collective bargaining with the Committee.

Steve Rollins brought the Committee up to date on pending litigation.

A motion was made by Hansen and seconded by Rappe to reconvene in open session at 5:40 p.m. Motion carried unanimously.

The Committee discussed their meeting dates and decided to set the first Monday of the month at 4:00 p.m. as their normal meeting time. Their next meeting will be Monday, August 2nd. Due to the Labor Day holiday on the first Monday in September, the September meeting will be Monday, September 13th at 4:00 p.m.

A motion was made by Schmidt and seconded by Hansen to adjourn at 5:45 p.m. Motion carried unanimously.

Kevin Schmidt, Secretary Date